



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Tuesday, February 20, 2018 ♦ 6:30 PM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Invocation
3. Pledge of Allegiance

Regular Business Meeting

4. Public Comments
5. Approval of Agenda
6. Consent Agenda
 - a. Approval of Minutes - January 16, 2018 Work Session
 - b. Approval of Minutes - February 2, 2018 Regular Meeting
 - c. Approval of Minutes - February 2, 2018 Executive Session
 - d. Approval of Minutes - February 5, 2018 Joint Called Meeting
 - e. Approval of 2018 Alcohol Licenses
7. Proposal from Public Works for Vehicle and Equipment Acquisition
8. Final approval of abandonment of a portion of Price Road and authorization for Chairman to sign the Affidavit of Abandonment

Executive Session

9. Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate
10. Motion to reopen meeting and Execute Affidavit concerning the subject matter of the closed portion of the meeting
11. Action, if any, resulting from the Executive Session

Reports/Announcements

12. County Manager Report
13. County Attorney Report
14. Commissioner Announcements

Closing

15. Adjournment

Backup material for agenda item:

6. Consent Agenda
 - a. Approval of Minutes - January 16, 2018 Work Session
 - b. Approval of Minutes - February 2, 2018 Regular Meeting
 - c. Approval of Minutes - February 2, 2018 Executive Session
 - d. Approval of Minutes - February 5, 2018 Joint Called Meeting
 - e. Approval of 2018 Alcohol Licenses

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, January 16, 2018 ♦ 3:00 PM

Putnam County Administration Building – Room 204

The Putnam County Board of Commissioners met on January 16, 2018 at approximately 3:00 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

- Chairman Stephen Hersey
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Alan Foster
- Commissioner Trevor Addison

STAFF PRESENT

- County Manager Paul Van Haute
- Assistant County Manager Lisa Jackson
- County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Hersey called the work session to order at approximately 3:11 p.m. (Copy of agenda made a part of the minutes on minute book page _____.)

Work Session

2. Transportation (staff-CM)

Discussion centered around coordinating transportation related projects and funds from the single county TSPLOST, regular SPLOST, GDOT LMIG program and Off-System Safety program, and a possible regional TSPLOST. No action was taken.

Closing

3. Adjournment

Chairman Hersey adjourned the work session at approximately 5:44 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Stephen J. Hersey
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Friday, February 2, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, February 2, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

PRESENT

- Chairman Stephen Hersey
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Alan Foster
- Commissioner Trevor Addison

STAFF PRESENT

- County Attorney Adam Nelson
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Hersey called the meeting to order at approximately 9:00 a.m. (Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation

The invocation was given by Pastor Avis Williams, Lake Oconee Community Church.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Hersey.

Regular Business Meeting

4. Public Comments

None

5. Approval of Agenda

Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve the agenda. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes.

6. Consent Agenda

- a. Approval of Minutes - January 16, 2018 Regular Meeting (staff-CC)
- b. Approval of Minutes - January 16, 2018 Executive Session (staff-CC)
- c. Approval of Minutes - January 26, 2018 Called Meeting (staff-CC)
- d. Approval of 2018 Alcohol Licenses (staff-CC)

Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve the Consent Agenda. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes. (Copy of alcohol licenses made a part of the minutes on minute book pages _____ to _____.)

7. Presentation of 2017 Audit (staff-Finance)

Mr. Pat Muse of McNair, McLemore, Middlebrooks & Co., LLC presented the 2017 audit. They reported an unmodified or “clean” opinion on the basic financial statements and stated that no material weaknesses or significant weaknesses were reported. No action was taken. (Copy of audit presentation made a part of the minutes on minute book pages _____ to _____.)

8. Budget Adjustment request from the Tax Commissioner (staff-Tax Comm)

Tax Commissioner Pam Lancaster explained that the reason for budget adjustment request is because the tax server machine is outdated and expensive and she is proposing to go to an off-site hosting solution. She also discussed the new state DRIVES program. **Motion made by Commissioner Addison, seconded by Commissioner Foster, to approve the budget adjustment request from the Tax Commissioner in the amount of \$11,670.00. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes.**

Meeting recessed at approximately 9:40 a.m.
Meeting reconvened at approximately 9:47 a.m.

9. Discussion and possible action on Law Enforcement Shooting Range (DB)

Mr. Billy Webster signed in to speak but requested to make his comments after the BOC discussion. Commissioner Brown explained that he received a request from Putnam County Deputy J.D. Turk to use county property on Reid Drive for a shooting range. Deputy Turk answered questions and commented that the property could also be used for other types of training including vehicle stops and canine training. County Manager Van Haute suggested an additional location to consider, the property where the former inert landfill was located. He will get with Sheriff Sills and Deputy Turk to look at the properties. No action was taken. Mr. Webster commented on the Cedar Creek Shooting Range and asked if it would work for the training needs.

Chairman Hersey announced that an Executive Session was needed.

9.1 Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion made by Commissioner Addison, seconded by Commissioner Irvin, to enter Executive Session as allowed by O.C.G.A. 50-14-4 for litigation. Motion carried with Commissioners Irvin, Brown, Foster, and Addison and Chairman Hersey voting yes.

Meeting closed at approximately 10:17 a.m.

9.2 Motion to reopen meeting and Execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion made by Commissioner Foster, seconded by Commissioner Irvin, to reopen the meeting and execute the affidavit concerning the subject matter of the closed session. Motion carried with Commissioners Irvin, Foster, and Addison and Chairman Hersey voting yes. Commissioner Brown had to leave during the Executive Session. (Copy of affidavit made a part of the minutes on minute book page _____.)

Meeting reopened at approximately 11:25 a.m.

9.3 Action, if any, resulting from the Executive Session

County Attorney Nelson reported that one litigation matter was discussed with no final action taken.

Reports/Announcements

10. County Manager Report

County Manager Van Haute reported the following:

- Fire/Rescue is looking at demo truck from E-One, more information coming soon;
- Talked to Senator Isakson’s office regarding FEMA funds for last year’s tornado damage, having trouble getting funds to us;
- Contacted GDOT regarding litter, haven’t heard back;
- Received a request from Mayor Rocker and Tytan to land helicopters at golf course, county attorney is looking over agreement;
- Murray County commissioner came here to look at our courthouse, they are looking at expanding theirs as well.

11. County Attorney Report

No report.

12. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: absent

Commissioner Foster: commented that he is still embarrassed by the amount of litter on roads

Commissioner Addison: suggested that maybe a private company could help with litter pickup

Chairman Hersey: reminded everyone about the joint meeting with the city on Monday at 9:30 am.

Closing

13. Adjournment

Motion made by Commissioner Foster, seconded by Commissioner Irvin, to adjourn the meeting. Motion carried with Commissioners Irvin, Foster, and Addison and Chairman Hersey voting yes.

Meeting closed at approximately 11:32 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Stephen J. Hersey
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



Office of the County Clerk
117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

The draft minutes of the February 2, 2018 Executive Session are available for Commissioner review in the Clerk's office.

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Monday, February 5, 2018 ♦ 9:30 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met with the Eatonton City Council on Monday, February 5, 2018 at approximately 9:30 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

PRESENT-COUNTY

Chairman Stephen Hersey
Commissioner Kelvin Irvin
Commissioner Daniel Brown
Commissioner Alan Foster
Commissioner Trevor Addison

STAFF PRESENT-COUNTY
County Attorney Adam Nelson
County Manager Paul Van Haute
County Clerk Lynn Butterworth

PRESENT-CITY

Mayor Walter C. Rocker
Mayor Pro Tem Chip Walker
Councilman Bill Mangum
Councilman James Gorley
Councilwoman Janie B. Reid
Councilwoman Teresa Doster
Councilman Charles Haley
Councilman Alvin Butts

STAFF PRESENT-CITY
City Attorney Chris Huskins
City Clerk Sarah Abrams

PRESENT-MIDDLE GEORGIA REGIONAL COMMISSION

Executive Director Laura Mathis
Director of Public Administration Greg Boike

Opening

1. Welcome - Call to Order

Chairman Hersey called the meeting to order and welcomed everyone. He asked everyone to introduce themselves and then turned to the meeting over to MGRC Executive Director Laura Mathis.

Joint Called Meeting

2. Presentation of Unification Study proposal by MGRC

Ms. Mathis gave a brief history of the Middle Georgia Regional Commission and their work and went over other consolidation efforts they have worked on. She explained that costs for providing this study are included in our dues with no additional fees. She distributed a handout providing an overview of the potential study components. The various areas of the study were

discussed. No action was taken. (Copy of handout made a part of the minutes on minute book pages _____ to _____.)

Closing

3. Adjournment

Chairman Hersey adjourned the meeting at approximately 10:47 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Stephen J. Hersey
Chairman



Approval of 2018 Alcohol Licenses

The following alcohol license applications (which are available for review in the County Clerk’s office) have been approved by the Sheriff, Fire Marshal, Building Inspector, and Tax Commissioner and are ready for BOC approval:

Individual Name	Business Name	Address	Retail Package: Malt Beverages	Retail Package: Wine	Retail Package: Distilled Spirits	Retail Consumption on Premises: Malt Beverages and/or Wine	Retail Consumption on Premises: Distilled Spirits
Miao Ying Wu	Inaho Japanese Steak & Sushi	103 Harmony Crossing, Suite 6				X	X
Michael Jansen	The Grill at Crooked Creek Marina	208 Crooked Creek Drive				X	X
Michael Jansen	Bone Island Grillhouse	920 Lake Oconee Parkway				X	X
Timothy Hong	Great Waters Clubhouse	112 Plantation Drive				X	X
Jarrold Clark	Cuscowilla on Lake Oconee – The Turn Cottage	356 Cuscowilla Drive				X	X
Jarrold Clark	Cuscowilla on Lake Oconee – Waterside Restaurant	465 Cuscowilla Drive				X	X
Jarrold Clark	The Golf Club at Cuscowilla	126 Cuscowilla Drive	X	X			
Rupinder Kaur	Lakeside Bait & Tackle	1065 Milledgeville Road	X	X			
Travis Williamson	44 Draft House Growler Bar	1122 Lake Oconee Parkway	X	X		X	
Ashley Pruett	The Pizza Place	1133 Lake Oconee Parkway				X	
Shannon Thompson	Brush Creek Package LLC	1001 Lake Oconee Parkway	X	X	X		

Backup material for agenda item:

7. Proposal from Public Works for Vehicle and Equipment Acquisition



Public Works
115 S. Forrest Street ♦ Eatonton, GA 31024
Telephone 706-485-8817

12 February 2018

To: Director
From: Foreman

SUBJ: VEHICLE AND EQUIPMENT QUOTES

1. Per your directive I procured the quotes on the below vehicles and equipment.
2. I received a quote from a state contract vendor, Peach State Truck Centers, for a 2019 Freightliner M2 112 with a 30 ton roll off hoist. The price as quoted is \$144,128. This purchase will begin replacing our aging fleet of Volvo roll off trucks most of which have more than 600,000 miles and are beginning to need more expensive repairs more regularly. We currently have one truck down with a bad Engine Control Unit and estimated repair cost is over \$4000.00. The trucks are one of the most heavily used heavy trucks in our fleet based on their utility.
 - a. For comparison I also received a quote from a non-state contract holder who is a NJPA contract holder, MHC, on a similar truck, a 2018 Kenworth T880 with 30 ton roll off hoist. Price as quoted \$151,489, a \$7361.00 difference in price.
3. I received quotes on the renewal of the right of way mowing equipment lease which expires in July of this year. I received quotes from AgPro, Madison GA (John Deere), Atlantic & Southern, Tifton/Lakeland GA (Massey Ferguson), and Atlanta Kubota, Marietta GA (Kubota). Each company listed is state contract holder for their respective brands. All quotes were for 90hp, 2 WD agricultural tractors with air conditioned cabs capable of operating the 6 foot rotary cutters we currently operate and any future mowers we could potential utilize. The leases were all 3 year terms with 900 hours (Massey quoted 1000 hours) with extended warranties and an "up time guarantee" (provides a comparable machine in the event our machine is in at the dealership for more than 5 days)
 - a. AgPro provided a quote on the state contract for 4 John Deere 5090E series tractors for \$48,898.91 annually. These are the base model John Deere machine.
 - b. AgPro also provided a quote on 4 John Deere 5090M series tractors for \$46,024.52 annually. The AgPro representative explained the current cost difference were several incentives available through John Deere on the M series machines. It is also worth noting we current operate M series tractors. AgPro is also a far more local business with a mobile service vehicle available in the event one of our machines go down in the field.



Public Works

115 S. Forrest Street ♦ Eatonton, GA 31024
Telephone 706-485-8817

- c. Atlantic & Southern provided a quote on the state contract for 4 Massey Ferguson 4709 tractors for \$49,070.68. There is not a servicing dealership within reasonable distance; however, the representative advised the company operates a mobile service vehicle. It was explained there would be a cost associated with this service that would not be covered under the warranty.
 - d. Atlanta Kubota provided a quote on the state contract for 4 Kubota M5-091 tractors for \$42,954.72. There is a servicing dealership for warranty repair and parts but in order to take advantage of the "up time guarantee" we would be required to use the dealership where we purchased the tractors. The cost of transporting the machines to Marietta could potentially get exorbitant quickly. Also these tractors are equipped with a front end loader as specified by the state contract. We feel the loader would be an issue for the application for which we use the tractors. Additionally the dealer retains the right to replace the tractors at any time during the lease potentially creating additional costs for damage we have not had the opportunity to repair ourselves.
 - e. I feel we should go with the John Deere 5090M tractors even though they are not the lowest of the quotes. My decision is based on our familiarity with the John Deere equipment, proximity to service center, parts availability, and the fact that our seasonal mowing equipment operators are familiar with the John Deere equipment.
4. I received quotes on remote trench roller/compactors from 3 suppliers. After a diligent search of the Team Georgia webpage (houses all state contracts), I was unable to find a contract price or dealer for this particular piece of equipment. I received quotes from Lake Oconee Rental Eatonton GA, Yancey Rents (rental division of Yancey Bros) Macon GA, and Flint Equipment, Macon GA. All quotes were for a 2018 Bomag BMP-8500 trench roller. This piece of equipment is vital the replacement of under road culvert pipes.
- a. Lake Oconee provided a quote of \$31,500.00. They are not a servicing dealer in the event we have a warranty repair.
 - b. Yancey Rents provided at quote of \$31,250.00. They are an authorized dealer and would be able to perform warranty repairs.
 - c. Flint Equipment provided a quote of \$31,000.00. They are an authorized dealer and would be able to perform warranty repairs.
 - d. Based on the quoted price and previous experience with Flint Equipment, I recommend we make purchase from them.

A handwritten signature in blue ink, appearing to read "A. W. Frazier", is written over the text of the final recommendation.

A. W. Frazier

Backup material for agenda item:

8. Final approval of abandonment of a portion of Price Road and authorization for Chairman to sign the Affidavit of Abandonment

ROAD ABANDONMENT CHECKLIST

Name of Road Price Road

When there is a request to abandon a county road the following steps must be followed:

- 1. The Board of Commissioners must approve beginning the process at a regular board meeting.

Completed Date 11-21-17

- 2. A "Notice of Intent to Abandon A County Road" must be published in the legal organ of the county for two weeks.

Completed Dates 11-30-17 & 12/7/17

- 3. Public hearing is held.

Completed Date 12-19-17

- 4. Board of Commissioners approves Certification of Road Abandonment at a regular board meeting.

Completed Date 01-05-18

- a. A copy of the certification and plat is mailed to the property owner(s).

Completed Date 02-08-18

- b. A copy of the certification and plat is published in the county's legal organ for two weeks.

Completed Dates 02-01-18 & 02-08-18

- 5. Board of Commissioners declares road abandoned and authorizes Chairman to sign affidavit of abandonment at a regular board meeting.

Completed Date 02-20-18

- a. County attorney prepares an affidavit of abandonment, to be executed by the Chairman, and files the same with the Putnam County Superior Court.

Completed Date _____

PLEASE RECORD & RETURN TO:
LYNN BUTTERWORTH
PUTNAM COUNTY CLERK
117 PUTNAM DRIVE, SUITE A
EATONTON, GA 31024

STATE OF GEORGIA)
)
COUNTY OF PUTNAM)

AFFIDAVIT OF ABANDONMENT

RE: Price Road

The undersigned Deponent, being duly sworn, deposes and says as follows:

1. That he is the Chairman of the Board of Commissioners of Putnam County and has the authority, pursuant to Georgia law, to execute documents on behalf of Putnam County, Georgia.

2. That pursuant to O.C.G.A. § 32-7-2, a public hearing, having being properly noticed, was held on December 19, 2017 to consider the abandonment of a portion of Price Road.

3. That pursuant to O.C.G.A. § 32-7-2, on January 5, 2018 the Putnam County Board of Commissioners determined the portion of Price Road described on “Exhibit A” attached hereto had ceased to be used by the public to the extent that no substantial public purpose is served by it.

4. That the portion of the road or roads herein described have been abandoned by resolution of the Putnam County Board of Commissioners and shall no longer be part of the county road system and the rights of the public in and to the portion of the roads as public roads have ceased.

Sworn to and subscribed before me
this _____ day of _____, 2018.

Stephen J. Hersey, Deponent
Chairman, Putnam County
Board of Commissioners

Notary Public

EXHIBIT A

